

## THE LESP Community Newsletter Information Sheet

Please include the following information in the next issue of the LESP Newsletter. The Newsletter is bi-monthly publication that helps limited English speakers to be better informed about public and community services.

Date by which information should be published: \_\_\_\_\_

Organization/Agency: \_\_\_\_\_

Event or Service to be publicized: \_\_\_\_\_

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Date Event or Service Begins: \_\_\_\_\_ Ends: \_\_\_\_\_

Requirements needed to access service (ex. Picture I.D.): \_\_\_\_\_

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Contact Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact e-mail address: \_\_\_\_\_

(Please return to Ann Vargo, LESP Coordinator, Chesterfield Extension Office,  
P. O. Box 146, Chesterfield, Virginia 23832, FAX: (804) 751-0515, email:  
avargo@vt.edu)